

Velammal College of Engineering and Technology

Minutes of the Meeting of 2020-2021 held on 18th December 2021

Venue: Principal Room

Date: 18/02/2021 Time: 02:00pm - 3:30pm

Chairman and Members present:

HODs

1. Dr. P. Alli Dean Planning and Development & HoD - CSE
2. Dr. L. Andal HOD - CIVIL
3. Dr. S. Vasuki HOD - ECE
4. Dr. A. Shunmugalatha HOD - EEE
5. Dr. R. Perumal Raja HOD - IT
6. Dr. G. Manikandan HOD - MECH
7. Dr. S. Velammal HOD - MATHS
8. Dr. S. John Ethilton HOD - PHYSICS
9. Mr. K.R. Surendran AP II - English
10. Dr. S. Karthikeyan Controller of Examinations
11. Dr. S. Gopalakrishnan Librarian & NSS Officer

Faulty members

12. Mrs. Sarala AP- CSE
13. Dr. T. Naveen Raj AP - CIVIL
14. Dr. K. Kavitha, AP - ECE
15. Ms. K. Sneha, AP - EEE
16. Mr. S. Jagadeesan, AP - IT
17. Mr. N. Dinesh Kumar, AP - MATHS
18. Mr. P. Rajesh, AP - PHYSICS

Students

19. Ms. Sanmuga P- IV CSE A
20. Ms. B.R. Roshini IV CIVIL
21. Ms. S. Sivadarshini, IV ECE B
22. Mr. M. Sabari Vignesh, IV EEE
23. Mr. Aravind B, IV MECH

Agenda of the Meeting:

1. Review and confirm the agenda of previous meeting
2. To discuss the contribution of IQAC in enhancing awareness about Student Support Services and its progression
3. To discuss improvement strategies adopted by the Institution for Academic and Infrastructure developments.
4. To discuss the innovations introduced during this academic year which have created a positive impact on the functioning of the Institution
5. To discuss the actions taken by the department on the actionable points identified in the previous meeting.

6. Any other point with permission of the chair

The Principal welcomed all the members and all the present members were requested to introduce themselves. Then he briefed about IQAC, its formation and its objectives and handed over the session to IQAC coordinator, Dr. Geetha Sivasubramanian.

Agenda No. 2: Student Support and Progression

- Dr. S. Vasuki HOD - ECE briefed everyone about various student support services facilitated by the institute like Training and placement related activities, assistance given regarding Higher studies and Online certification courses, holistic development scheme adopted by the institute for students' overall growth and development, apart from conducting the regular academic and examination and evaluation activities.
- IQAC coordinator asked the student members for their suggestions on student support. To this, Ms. S. Sivadharshini IV ECE B suggested conduct of interdisciplinary workshop by all the departments and intra disciplinary program like hackathon can be conducted in our campus.
- Dr. P. Alli Dean Planning and Development & HoD - CSE, said that 3idots project competition was already conducted successfully and this year also it will be conducted.
- Mr. M. Sabari Vignesh IV EEE requested Principal and Management that seed money can be given for best student project, to promote R&D culture among the students.

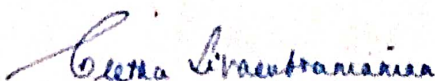
Agenda No. 3: Governance, Leadership and Management

- Additional canteen area has to planned for accommodating the increased number of students and staff members.
- Principal informed all present about the progress in the efforts taken by the institute to achieve autonomous status.
- Dr. G. Manikandan mentioned that the institute houses the best infrastructure amongst various engineering nearby.
- All the points mentioned by the Principal were noted down by the members.

Agenda No. 4: Institutional Values and Best Practices

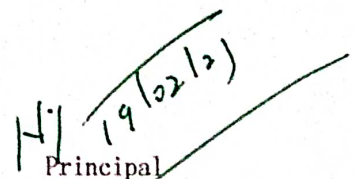
- With regards to innovations introduced during this academic year, Dr. G. Manikandan suggested that VCET should aim at solving socially relevant problems to which Dr. L. Andal replied that BE students of Civil dept. have constructed low cost individual toilets and also emphasized on branding of such activities to make its impact known outside the institute.
- In reply to this, Dr. P. Alli suggested that promotion of such activities through social media can be strengthened by forming a strong media team.

The meeting was adjourned with a vote of thanks



Coordinator- IQAC

(Dr. Geetha Sivasubramanian)



Principal

(Dr. N. Suresh Kumar)